

Pine River Public Library District

Library Equipment Use

This policy refers to public use of equipment located at the Pine River Library

- a. Computers, laptops, and Chromebooks are available to patrons on a first-come, first-served basis.
- b. There is no charge for use of computers; however, in order to make the service available to as many patrons as possible there is a time limit. Additional time may be added if no-one is waiting.
- c. Library staff are available for basic, general assistance in using the computer.
- d. Printing and/or copying is available in black and white or color to the public for a fee.
- e. Patrons are advised that there are restrictions regarding the duplication of copyrighted materials. Any violation of copyright is the responsibility of the patron.
- f. Patrons are responsible for damage to library equipment or computer systems. A charge, up to full replacement costs, will be assessed for any necessary repairs or special cleaning.
- g. The library and board are not responsible for any activities carried out using library equipment; patrons accept full responsibility for their actions.

Approved by the Board of Trustees: April 2013

Reviewed by the Board of Trustees: October 2022

Approved by the Board of Trustees: December 2022