

Pine River Public Library District Board of Trustees
Minutes: March 17, 2021
6:15 PM Board Meeting

Call to order: 6:23 PM

- A. Roll Call: Brenda Marshall, Dan Yeager, Lisa Isenberg, Andrew Hutchinson Darcy Poletti Harp (in person), Gail Robel (via Zoom)
- B. Additions or deletions to Agenda

Old Business:

- A. Minutes of both February meetings: Gail motion to accept, seconded by Dan, all in favor
- B. Monthly Treasurer's Report:
 - a. Discussion about library credit card procedures
 - b. Andrew motioned to approve, seconded by Lisa, all in favor.

New Business:

- A. Public Comment: none
- B. Director's Report – Brenda
 - a. Annual report finished - online and in print
 - b. Received \$7,486 for Growing Readers Together Grant for kindergarten readiness
 - c. Last five years of audits added to library website
 - d. All staff have received first vaccine shot
 - e. Planning Summer Learning Program
 - f. LRS survey completed and submitted to State Library
 - g. Lisa Isenberg officially on the board
 - h. Looking at opening back to our full hours (pre-pandemic) in mid-April
 - i. Senior Planet Program very successful in helping teach older adults tech skills
 - j. Applied for renewal of E-Rate federal grant to fund tech resources- hoping to double our bandwidth.
- B. Friends Report - Brenda
 - a. Friends not meeting this month because many of them are in the Senior Planet library program that meets at the same time.
 - b. Hoping to move to in person meetings in the future.
 - c. Still looking for a president.

Discussion Items:

- A. Revised strategic plan proposal
 - a. Going with the quote for \$2,500 from Jamie LaRue

- b. Dan suggested that we look at starting in August, Andrew, Lisa, Gail agree.
- c. Brenda will get back to board with more info about the first step of a board/staff workshop with Jamie.
- B. Amendment to Director employment agreement
 - a. One change in 2/24 meeting: added administrative leave section.
- C. Volunteer Policy review - add vote to April action items
- D. Internship Policy review
 - a. Amendment: All interns must agree to a background check prior to working at the library
Add vote to April action items

Action Items:

- A. Vote on officers
 - a. All three officers willing to continue in their position.
 - b. Andrew nominates Brenna Morlan as Treasurer, Vaughn Morris as President, and Barb Wickman as Vice President, seconded by Dan, all in favor

- B. Vote on amendment to Director employment agreement
 - a. Lisa motioned to approve, seconded by Dan, all in favor

Adjournment: 7:11 PM

Next board meeting April 21, 2021 6:15