Pine River Library Board of Trustees
Meeting Minutes: September 16, 2026

Call to Order 5:34 pm by Lisa Byrd

a. Roll Call: Lisa Byrd, Rachel Davenport, Vaughn Morris, Michaela Wilson, Rachel Jenkin, Summer Roznai, Brenda Marshall, Lydia Wacasey, Randy Burton, Carrie Bergfalk, Garry Hillyer
b. Additions or deletions to Agenda: None
    - Rachel D. made a motion to approve the agenda. Lisa seconded. All in favor.

Old Business:

a. Minutes of the August meeting
    - Randy made a motion to approve the August minutes. Carrie seconded. All in favor.
b. Monthly Treasurer's Report – Garry
    - Transfer Colorado Trust Term Series II: As the Board decided last month, funds were transferred to an account with fixed time frames for better interest – 500k 6 month; 500k 12 month. Transferred 100k back into checking.
    - Regular tax revenue has been received.
    - Received first version of Certificate of Valuation from the county. Lower revenue for 2027.
    - Vaughn made a motion to approve the Treasurer's Report. Rachel seconded. All in favor.

New Business:

a. Public Comment: None
b. Meet the staff: Rachel Jenkin- Local History Specialist; Summer Roznai – Children's Enrichment Coordinator
c. Director's Report – Brenda
    - CALCON was last week and 4 staff members attended. Michaela oversaw the Exhibit Hall and Becky served as Programming Chair.
    - Programming: The Livingroom Conversations program was featured in the Herald. Our first History Live event was well attended, and we have 2 more events next week.
    - Facilities: Busy with facilities this week after returning from the conference. Plumbing issues in the bathrooms, small electrical repairs to the garden gate and Community Room Thermostat, and Orkin visits.

- Budget: Meeting with all staff concerning next year's budget. Budget items to note: IT costs will be rising and health insurance is also set to increase by 16%. We are looking to cut IT costs by streamlining devices.
- Researching possible changes to our borrowing policy to address the rising costs of lending eMaterials.
- Researching what policies libraries have in place to address the use of AI.
- We passed the cyber security insurance audit, and coverage will increase accordingly.
- Staff has completed Cyber Security training.
- Brenda met with the Town Manager and gave him a tour of the library and discussed the water issue in the park.

d. Friends of the Library report – Brenda
The FoL is having a book shed sale on October 13. They've started work on the Colorado Gives day initiative, which will focus on a library spruce up.
e. Review first draft of Public Bulletin Board Policy
f. Review first draft of changes to the Library Card and Borrowing Policy

Discussion Items:

a. Long term future of the park and water problems – Reviewed the MOU with the Town. Vaughn and Brenda will reach out to schedule a meeting with John about the park.

Action Items:

a. Approve the amended Children's Use of the Library Policy
   - Carrie made a motion to approve the policy. Garry seconded. All in favor.

Adjournment: Lisa made a motion to adjourn at 7:13 pm. Garry seconded. All in favor.

Next board meeting October 14, 2026. 5:30 pm, 2nd Wednesday due to budget requirements