

Pine River Public Library District Board of Trustees

March 16, 2020

Board Meeting

Call to order - 7:00 p.m.

a. Roll Call: Ashleigh Tarkington, Shelley Walchak, Brenna Morlan, Barb Wickman, Dan Yeager

Vaughn Morris attended by phone

b. Additions or deletions to Agenda

Additional discussion items:

New board member & appointment of officers

Additional action items:

New board member & appointment of officers

Proposed Barb, seconded Dan, approved by all

Old Business:

a. Minutes of February meeting signed by Ashleigh

Brenna proposed to accept, seconded by Dan, approved by all

b. Monthly Treasurer's Report

A couple of lines above expected percentage but were explained.

Motion to approve Barb, seconded by Dan, approved by all

New Business:

a. Public Comment - none

b. Director's Report – Shelley

Most of the items on the Director's Report will be put on the back burner until after the pandemic. Saturday community meeting cancelled.

c. Friends Report - Shelley

Annual meeting cancelled. Book/Craft sale cancelled.

Need to stop stocking community bookshelves for the time being

Discussion Items:

a. CoronaVirus update/ program cancellation

i. Community Room and all programs closed through at least April 30th

ii. Shelley shared a tentative schedule for staff to work from home or separated out in the library

- iii. Board agreed to pay staff for regularly scheduled hours regardless of ability to work through the end of April with the Director's approval. Motioned by Ashleigh, seconded by Brenna, approved unanimously.
- b. Director's Search - will be postponed for now. Childrens' Librarian position will also be postponed.
- c. Community Room Divider - the top rail needs to be replaced. Would need to close off the community room for 5 days. Quote for \$14,549 see action item below.
- d. Library Building Name Signage - tabled for next meeting.
- e. Ashleigh is turning in her resignation in April, April will be her final meeting.
- f. This will mean a board vacancy - Shelley will ask Darcy to advertise for applicants.
- g. Potential board member Gail Robel, Shelley will bring to introduce at the next meeting.

Action Items:

- a. Library Closure due to COVID-19. Motioned by Brenna, seconded by Dan, approved by all.
- b. Policy Review
 - i. Policy Change for new library cards - change policy to only require one piece of photo ID, only asking for a secondary address if the mailing address is different. Motioned by Brenna, seconded by Dan, approved by all.
- c. Community Room Divider - Barb motioned to have the track replaced up to \$15K. Brenna seconded, approved unanimously. Brenna suggested Shelley try to negotiate on the price.
- d. Audit – signed approval to move ahead with Fredrick Zinc & Associates - signed by Ashleigh
- e. Board voted in new officers - Vaughn Morris as president, Barb Wickman as Vice President and Brenna Morlan as Treasurer. Dan proposed, Ashleigh seconded, approved by all.

Meeting adjourned - 8:02 p.m.

Next board meeting April 15, 2020 6:15

Community Feedback Meetings

March 21. 9 – 10 Mike - CANCELLED

April 21. 12 – 1 - Vaughn CANCELLED