

Pine River Public Library District Board of Trustees

Minutes: January 18, 2023

6:15 PM Board Meeting

Call to order: 6:18 PM

- A. Roll Call: Garry Hillyer, Brenna Morlan, Lisa Isenberg, Gail Robel, Brenda Marshall, Darcy Poletti, Vaughn Morris (arrived 6:39)
- B. Additions or deletions to Agenda: None

Old Business:

- A. Minutes of December meeting (Please sign)
 - a. Brenna motions to approve, seconded by Gail, all in favor.
- B. Monthly Treasurer's Report (Brenna)
 - a. Came in under budget in 2022
 - b. Garry motions to approve, seconded by Lisa, all in favor.
- C. Board update
 - a. Election of officers at next meeting
- D. 2023 board calendar
 - a. Finalized, available on library website.
- E. Final 2023 budget
 - a. Added \$5,000 to income line (Specific Ownership Taxes)
 - b. Added \$3,000 to utilities budget (increase in gas prices)
 - c. Added \$2,000 to programming budget for new strategic initiatives

New Business:

- A. Public Comment: None
- B. Director's Report – Brenda
 - a. Library rekeyed
 - b. Looking at grants for putting in electric car charging stations
 - c. Working on rebranding: new logo
 - d. DMV kiosk might be removed by county for lack of use
 - e. Annual FOL meeting on Feb. 16th
 - f. Implemented COLA raise
- C. Updated bylaws for review
 - a. To be approved next month
- D. Attorney on call proposal for review
 - a. Proposal to have an attorney on retainer
 - b. LeMoine & Graves, P.C in Rifle, CO
 - c. Vaughn requests that we build in a price cap for fees, beyond that would need approval
- E. Applying for Colorado State Archives Records Management Manual Approval
 - a. Will allow us to correctly and legally manage records retention
 - b. Board will need to approve agreement

Discussion Items:

- A. Presentation of updated Strategic Plan and library initiatives
 - a. Interviewed over 70 people and developed plan with results
 - b. Goals: Connect, Thrive, Inspire, Enrich
 - c. 2023/2024 Strategic Initiatives fall under those goals
 - i. Create Library of Things
 - ii. Build/maintain/host community calendar
 - iii. Coordinate a Community Resource Fair
 - iv. Create a special reference collection of local history materials.
 - v. New Mission: Connecting Community
 - vi. New Vision: To serve the whole person and whole community by sparking curiosity, supporting lifelong learning, inspiring creativity, and expanding cultural opportunities.
 - vii. Staff will look at plan and align their goals during staff training day
 - viii. Full strategic plan available online on library website

Action Items:

- A. Approve updated 2023 budget for DOLA to be submitted by 1/31/23
 - a. Lisa motions to approve, seconded by Gail, all in favor

Adjournment: 7:26 PM

Next board meeting February 15, 6:15 p.m.