

Pine River Public Library District Board of Trustees

Minutes: February 15th, 2023

6:15 PM Board Meeting

Call to order: 6:26 PM

- A. Roll Call : Vaughn Morris, Lisa Isenberg, Lisa Sifrit, Barb Wickman, Gail Robel, Garry Hillyer, Ann McCoy, Brenda Marshall, Darcy Poletti
- B. Additions or deletions to Agenda: None

Old Business:

- A. Minutes of January meeting (Please sign): Barb motions to approve, seconded by Gail.
- B. Monthly Treasurer's Report - Brenda
 - a. Lisa motions to approve, seconded by Gail
- C. Welcome new board members: Lisa and Ann
- D. Updated bylaws
 - a. Will be submitted to the La Plata County Commissioners' Office once approved.

New Business:

- A. Public Comment: None
- B. Director's Report – Brenda
 - a. Full day staff development day Feb. 10 for customer service training and strategic planning
 - b. 2022 State annual report done
 - c. Zucchini Festival coming back in fall
 - d. Hope to have Library of Things up and running in July
 - e. Hope to have Bayfield Community Calendar live by March 1
- C. Appointment of Officers
 - a. Lisa will take the president role, Garry will become treasurer, and Barb will stay vice president
 - b. Change will necessitate the removal of Brenna Morlan from library financial accounts and the addition of new treasurer: Garry Hillyer, and president: Lisa Isenberg

Discussion Items:

- A. Draft security camera policy
 - a. No existing policy previously
 - b. Add a line about who can view the footage
- B. Director annual review
 - a. Brenda's 2023 employment agreement approved in December
 - b. Vaughn collected comments from board members

Action Items:

- A. Vote on updated bylaws
 - a. Lisa motions to approve, seconded by Barb, approved by all
- B. Vote on Resolution 2023 – 101 Adopt State of Colorado Archive Records Retention Manual

- a. Will allow us to properly follow steps to dispose of or keep old records
- b. Barb motions to approve, seconded by Lisa, approved by all
- C. Vote on board officers: Lisa Isenberg: President, Garry Hillyer: Treasurer, and Barb Wickman as vice president.
 - a. Gail motioned to approve, seconded by Barb, approved by all
- D. Vote on attorney letter of engagement
 - a. Barb motions to approve, seconded by Gail

Adjournment: 7:09 PM

Next board meeting March 15, 2023 6:15